

**REGIONAL UNIVERSITY SYSTEM
OF
OKLAHOMA**



AGENDA

REGULAR BOARD MEETING

January 20, 2012

**Regional University System of Oklahoma
Administrative Office
Oklahoma City, Oklahoma**

AGENDA

January 20, 2012, 9:00 a.m.
Regional University System of Oklahoma
Administrative Office
Oklahoma City, Oklahoma

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

II. CALL TO ORDER AND REGENTS' ROLL CALL

- A. EXCUSE ABSENT REGENTS**
- B. INTRODUCTION OF GUESTS**

III. CONSENT DOCKET

A. MINUTES OF PREVIOUS MEETING

Approval of Minutes of Regular Meeting, November 4, 2011
Approval of Minutes of Special Meeting (Retreat), November 3, 2011
Approval of Minutes of Special Meeting (System Advancement Committee),
November 3, 2011

**B. ACADEMIC AFFAIRS COMMITTEE REPORT –
Chair Connie Reilly
(Attachment A, Pages 55-143)**

1. Southwestern Oklahoma State University (Pages 55-64)

a. Academic Service Fees

The University recommends implementation of the academic service fees effective fall 2012 as shown on the attached schedules.

b. Accreditation

Action taken by the Association of Technology, Management and Applied Engineering (ATMAE) relative to the accreditation of our technology programs (see attached information).

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2. Northwestern Oklahoma State University (Pages 65-89)

a. **Option Additions**

Bachelor of Arts in Sociology,
Juvenile Services Option

b. **Program Requirement Change**

Bachelor of Applied Arts & Sciences in
Technical Management

c. **New Program Request**

Master of Arts in American Studies

3. Northeastern State University (Pages 90-97)

a. **Academic Service Fees**

New:

Occupational Therapy Enhancement Fee
\$25.00 per credit hour

The Occupational Therapy program will be offered for the first time during the fall 2013 semester. This fee will help offset the additional expenses required to ensure the quality of instruction delivered.

Changes:

	<u>Current</u>	<u>Proposed</u>
College Strategies Fee	\$15 per course	\$22 per course
Costs of supplemental materials provided to students has increased since implemented		
Liberal Arts Special Instruction Fee	\$.70 per credit hr	\$.75 per credit hr
Increased costs of providing guest speakers, tutors, and other instructional support		
Liberal Arts Facility and Equipment Fee	\$.70 per credit hr	\$1.35 per credit hr
Additional costs of providing equipment for instruction of art, music and other courses		
Liberal Arts Lab Supply Fee	\$.60 per credit hr	\$.90 per credit hr
Increased costs related to supplies and materials provided for art, music and other courses		

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Reallocation:

Science Health Prof. Laboratory Supply Fee

\$5.36 per credit hr \$3.36 per credit hr

Science Health Prof. Special Instruction Fee

\$2.14 per credit hr \$4.14 per credit hr

To shift fees assessed within college to area of anticipated need during fiscal year 2013

3. University of Central Oklahoma (Pages 98-101, complete documentation available in Administrative Office)

a. New Programs

1) Master of Arts, Human Communication

2) Master of Public Administration (currently exists as an option under Master of Arts in Political Science)

b. Realignment package for Master of Education in Education

1) Add new program Master of Education, Bilingual Education/Teaching English as a Second Language (TESL) (currently exists as an option under Master of Education in Education)

2) Add new program Master of Education, Secondary Education (currently exists as an option under Master of Education in Education)

3) Delete program Master of Education, Education (only if new programs are approved)

4) Delete program options to Master of Education, Education – General Education, Bilingual Education/TESL and Secondary Education (only if new programs are approved)

c. Realignment package for Master of Education in Adult Education

1) Add new program Master of Arts, Gerontology (currently exists as an option under the Master of Education in Adult Education)

2) Change program name from Master of Education, Adult

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Education to Master of Education, Adult and Higher Education

- 3) Add new option to Master of Education, Adult and Higher Education – Adult and Higher Education
- 4) Add new option to Master of Education, Adult and Higher Education – Interdisciplinary Studies
- 5) Add new option to Master of Education, Adult and Higher Education – Student Personnel
- 6) Change program requirements for Master of Education, Adult And Higher Education – Training

d. New Options

- 1) Add new option to the Bachelor of Business Administration, Marketing – Professional Selling
- 2) Change program requirements for Bachelor of Business Administration, Marketing – Marketing
- 3) Add new option to the Master of Arts, Psychology – Forensic Psychology

e. Program Requirement Changes

- 1) Change program requirements for Master of Education, Elementary Education
- 2) Change program requirements for Master of Education, Library Media Education
- 3) Change program requirements for Master of Education, Reading
- 4) Change program requirements for Master of Fine Arts, Design
- 5) Change program requirements for Master of Arts, English – Creative Writing, Teaching English as a Second Language, Traditional Studies, 20th & 21st Century Studies, and Composition and Rhetoric
- 6) Change program requirements for Master of Arts, History –

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History, Museum Studies, Social Studies Teaching

- 7) Change program requirements for Master of Science, Forensic Science
- 8) Change program requirements for Master of Science, Biology
- 9) Change program name and requirements for Bachelor of Science, Community Health to Bachelor of Science, Community/Public Health
- 10) Change program requirements for Bachelor of Science, Kinesiology-Exercise/Fitness Management
- 11) Change program requirements for Bachelor of Science, Education, Physical Education/Health
- 12) Change program requirements for Associates of Applied Science, Contemporary Music Performance
- 13) Change program requirements for Bachelor of Music in Education, Music Education-Instrumental, Vocal
- 14) Change program requirements for Bachelor of Fine Arts in Education, Theatre Arts-Theatre/Communication Education
- 15) Change program requirements for Bachelor of Fine Arts, Theatre Arts-Design and Technology, Performance
- 16) Change program requirements for Bachelor of Arts, Criminal Justice-General Criminal Justice, Police
- 17) Change program requirements for Bachelor of Arts, Geography
- 18) Change program requirements for Bachelor of Arts, Humanities
- 19) Change program requirements for Bachelor of Arts, Sociology- Human Services
- 20) Change program requirements for Bachelor of Applied Technology, Technology Application Studies
- 21) Change program requirements for Bachelor of Science,

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Biomedical Engineering

- 22) Change program requirements for Bachelor of Science, Clinical Lab Science/Med-Tech
- 23) Change program requirements for Bachelor of Science, Engineering Physics-Physics, Mechanical Systems, and Electrical Systems
- 24) Change program requirements for Bachelor of Science, Mathematics-Statistics
- 25) Change program requirements for Bachelor of Science, Nursing
- 26) Change program requirements for Bachelor of Science, Forensic Science-Chemistry

f. Realignment package for Bachelor of Arts in Mass Communication

- 1) Change option name from Bachelor of Arts, Mass Communication-Brand Communication/Advertising to Bachelor of Arts, Mass Communication-Strategic Communications
- 2) Change option name from Bachelor of Arts, Mass Communication-Broadcasting to Bachelor of Arts, Mass Communication-Professional Media
- 3) Change program requirements for Bachelor of Arts, Mass Communication-Interpersonal Communication
- 4) Change program requirements for Bachelor of Arts, Mass Communication-Organizational Communication
- 5) Option deletion for Bachelor of Arts, Mass Communication-Journalism and Bachelor of Arts, Mass Communication-Public Relations

g. Option Name Changes

- 1) Change option name from Bachelor of Music, Music-Music Theatre to Bachelor of Music, Music-Musical Theatre
- 2) Change option name from Bachelor of Business

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Administration, Business Administration-General Business to
Bachelor of Business Administration, Business
Administration- Business Administration

h. Program Deletion

Program deletion for Master of Education in Professional
Health Occupations

4. East Central University (Pages 102-133)

a. Program Requirement Changes

- 1) Bachelor of Arts – Communication and Performance Studies
- 2) Bachelor of Science - Biology
- 3) Bachelor of Science – Business Administration
- 4) Bachelor of Science – Family and Consumer Sciences

5. Southeastern Oklahoma State University (Pages 134-143)

- a. Bachelor of Business Administration in Accounting (001)**
Course requirement change; no change in total hours for degree.
- b. Bachelor of Business Administration in Finance (096)**
Course requirement change; no change in total hours for degree.
- c. Bachelor of Science in Aviation – Professional Pilot (005)**
Course requirement change; no change in total hours for degree.

IV. INFORMATIONAL PRESENTATION

**Luke Martin, President of Capital Plus, LLC - 2012 Legislative
Session and Recommendations for Effective Advocacy.**

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V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. BUILDING COMMITTEE REPORT – Chair Belva Howard

Report of the Building Committee, Thursday, January 19, 2012, 3:00 p.m., Regional University System of Oklahoma Administrative Office, Oklahoma City, Oklahoma. (Attachment B, Pages 144-150)

1. Northwestern Oklahoma State University (Page 144)

a. **Project #505-0015 Turf for Baseball Field**

Request ratification of emergency approval granted on December 6, 2011, by the Building Committee Chair, Belva Howard, and Board Chair, Michael Mitchel, to award a contract to Mid-America Golf and Landscape, Inc. The project amount is \$346,914 and covers the design and installation of artificial turf on the baseball infield at Myers Stadium. Funding for this project is from a private donor.

2. Southeastern Oklahoma State University (Page 145)

a. **Renovation of Old Campus Bookstore and Magnolia Room**

Southeastern is requesting approval to increase the total architectural services with Frankfurt-Short-Bruza from \$60,000 to an amount not to exceed \$260,000 and to increase the total renovations from \$840,000 to an amount not to exceed \$2,364,397 due to the expansion of the project that will include a portion of Project No. 660-810 Hallie McKinney (Ballroom, Old Savage Grill, and a portion of the Old Cafeteria). Preliminary design has been completed with a review by the State Fire Marshal that now requires a two hour fire wall, installed at two locations, along with asbestos abatement. Initial approval was received at the January 2011 board meeting with an approval for a renovations increase from \$540,000 to \$840,000 at the June 2011 board meeting. The initial approval was contingent upon receiving a grant award from the Department of Education in the amount of \$300,000. The University has received notification that the grant has been awarded and includes funding of \$310,000 for renovations. Funding: E&G II Fund 430, Section Thirteen Fund 600 and Capital Fund 295. Project No. 660-0809 and 660-0810.

b. **Strength and Conditioning Center (Safe Room)**

Southeastern is requesting approval to contract engineering

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services for the site location study of the Strength and Conditioning Center (Safe Room) for an amount not to exceed \$25,000. Funding: Section Thirteen Fund 600. Project No. 660-0808.

3. Northeastern State University (Page 146)

a. **Improvements to President's House**

Request ratification for the emergency approval granted by Regent Mitchell to increase the president's home remodel budget from \$10,000 to \$15,000.

b. **Project #4850054 – Architectural & Engineering Construction & Planning**

Request permission to select an architect to assist in the development of a Campus Master Plan.

b. **Project #4850063 - Master Lease Funding for Student Housing**

Northeastern State University requests permission to submit a request for \$20,000,000 on the Oklahoma State Regents for Higher Education Master Lease-Real Property, with repayment over 20 years. Funds will be used for construction of a new student housing on campus. Source of funds for repayment will be student housing rental payments.

NSU also request approval of this item under the Bond Purchase Program Reimbursement Resolution allowing Northeastern State University to proceed with this project prior to the availability of funds (OSRHE Master Lease Program).

The Board approval of this item will serve as the formal resolution for reimbursement of funds expended on the project approved for the Bond Program. Under federal guidelines, a reimbursement allocation is a designated use of bond proceeds to pay an expenditure which was previously paid from sources other than bond proceeds. According to Internal Revenue Code, Section 1.150-2, certain preliminary original expenditures related to capital projects may be reimbursed from bond proceeds if the Board declares the intent to do so in a formal resolution. This item will serve as the formal resolution for reimbursement of core operating funds expended on purchases approved for the OSRHE Master Lease Purchase Program.

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4. University of Central Oklahoma (Pages 147-150)

a. **Request Approval for Heat and Air Conditioning (Performance Contract) Project #120-0033**

- 1) Fund, Design and Award to JCI Inc., for Replacement of Two Pipe Fan Coil piping circuits and reconnection of 23 Fan Coil Units at the Music Building. The Project budget is \$300,000. (Section 13/Section 13 Offset Funds)

- 2) Old North Restoration Phase III project #120-0007
Fund, Prepare Fund Raising Documents, Design, Bid and Award to the lowest responsible bidder for Old North Phase III Interior Restoration project. The project budget is \$6,000,000. The Board approved the project January 2006. (R#146) (Donor Funds, OCIA Bond Funds 2006 Issue)

- 3) New Residence Hall Facility #120-1088
Fund, Select Design Consultants, Design, Request approval and Issue Bonds, Bid and Award to lowest responsible bidder for the construction of new housing facilities for approximately 400-500 students. The project budget not to exceed \$30,000,000. (Master Real Property Lease)

- 4) Financing of New Housing Unit #120-1088
Request approval to submit to the State Regents for the 2012 Master Real Property Lease Potential Project List the construction of a new housing unit. This project will house 400-500 students and will have a cost of not to exceed \$30,000,000. SB1398 requires submission of the system-wide listing by the State Regents to the legislative leadership within the first seven days of the legislative session.

The Bond Oversight Commission requires that each participating entity's Governing Board approve their participation in the Master Real Property Lease Program and if funds are to be reimbursed by bond proceeds, a reimbursement resolution must be approved. It is anticipated that certain expenses related to this project may be required to be paid by the University prior to the receipt of bond proceeds. Under Federal guidelines, a

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reimbursement allocation is a designated use of bond proceeds to pay an expenditure which was previously paid from sources other than bond proceeds. According to Internal Revenue Code, Section 1.150-2, certain preliminary original expenditures related to capital projects may be reimbursed from bond proceeds if the Board declares the intent to do so in a formal resolution. This item will serve as the formal resolution for reimbursement for the New Housing Project. (Auxiliary Funds)

b. Ratification Items: None to report

c. Change Orders: None to report

d. Information Items:

- 1) Coyner Hall Renovation Project #120-0080
Job Order Contract; Fund, Design and award to KBR, Inc., the Coyner Hall Interior Remodel Room 124 and associated spaces. The project budget is not to exceed \$200,000. (Grant and Private Donated Funds)

B. SYSTEM ADVANCEMENT COMMITTEE REPORT

– Chair Richard C. Ogden

Report of the System Advancement Committee, Thursday, January 20, 2012, 4:00 p.m., Regional University System of Oklahoma Administrative Office, Oklahoma City, Oklahoma.

1. Discussion and possible action regarding working group materials.
2. Discussion and possible action regarding planning for Higher Ed Day – February 21, 2012.

C. AUDIT AND FINANCE COMMITTEE REPORT

– Chair Jan Gordon

1. Status report from audit exit conference.
2. Acceptance of and possible action regarding FY 2011 audited financial statements.

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VI. PRESIDENTS' RECOMMENDATIONS

F. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY

- 1. Personnel**
- 2. Grants and Contracts**

Total grants and contracts: \$77,685.00

- 3. Informational Items**

VI. PRESIDENTS' RECOMMENDATIONS

A. NORTHWESTERN OKLAHOMA STATE UNIVERSITY

- 1. Personnel**
- 2. Grants and Contracts**

Total grants and contracts: \$440,753.00

- 3. Informational Items**

VI. PRESIDENTS' RECOMMENDATIONS

B. NORTHEASTERN STATE UNIVERSITY

- 1. Personnel**
- 2. Purchases**
- 3. Informational Items**
- 4. Grants and Contracts**

Total grants and contracts: \$363,270.00

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VI. PRESIDENTS' RECOMMENDATIONS

C. UNIVERSITY OF CENTRAL OKLAHOMA

- 1. Personnel**
- 2. Executive Summary of New Grants and Contracts**
Total grants and contracts: \$184,448.00
- 3. Informational Items from Purchasing**

VI. PRESIDENTS' RECOMMENDATIONS

D. EAST CENTRAL UNIVERSITY

- 1. Personnel**
- 2. Grants and Contracts**
Total grants and contracts: \$150,068.00
- 3. Purchases**

VI. PRESIDENTS' RECOMMENDATIONS

E. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

- 1. Personnel**
- 2. Notice of Grant Awards**
Total grants: \$54,500.00
- 3. Informational Items**

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VII. PRESIDENTS' COUNCIL REPORT – President Larry Minks

VIII. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

IX. CHAIR'S REPORT – Regent Michael W. Mitchel

X. REGENTS' COMMENTS AND ANNOUNCEMENTS

XI. NEW BUSINESS

Consideration of any matters not known about or which could not have been reasonably foreseen prior to the posting of the agenda.

XII. EXECUTIVE SESSION

A. Action to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the evaluation of the President of University of Central Oklahoma.

B. Action to convene in Executive Session pursuant to 25 O.S. section 307 (B) (4) to discuss confidential communications with legal counsel concerning all pending claims or actions and litigation involving RUSO and the universities it governs.

XIII. RECONVENE IN PUBLIC SESSION

Consideration and possible action to implement matters discussed in Executive Session.

XIV. ADJOURNMENT