

**REGIONAL UNIVERSITY SYSTEM
OF
OKLAHOMA**



MINUTES

REGULAR BOARD MEETING

July 29, 2010

**Northeastern State University
Building A – Annex
Broken Arrow, Oklahoma**

MINUTES

July 29, 2010, 9:00 a.m.
Northeastern State University
Building A, Annex
Broken Arrow, Oklahoma

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

The Board of Regents of the Regional University System of Oklahoma met in regular session at 9:00 a.m., July 29, 2010, Northeastern State University, Building A, Annex, Broken Arrow, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State, July 7, 2010, and a copy of the Agenda posted by 9:00 a.m., July 28, 2010 in compliance with the Open Meeting Act.

II. CALL TO ORDER AND REGENTS' ROLL CALL

Chairman Reilly called the meeting to order. Roll call established the presence of a quorum with eight Regents present.

Connie Reilly, Chair, Position 5
Michael W. Mitchel, Vice Chair, Position 6
Terry Matlock, Secretary, Position 7
Belva Howard, Regent, Position 2
Joe Anna Hibler, Regent, Position 3
Jan Gordon, Regent, Position 4
Richard C. Ogden, Regent, Position 8
Sandy Garrett, Regent, Position 9

MINUTES FOR JULY 29, 2010

II. CALL TO ORDER AND REGENTS' ROLL CALL (continued)

A. R. #1 EXCUSE ABSENT REGENTS

Regent Ogden made the motion, seconded by Regent Mitchel, to excuse Regent Harold Jackson from the meeting.

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

B. INTRODUCTION OF GUESTS

University Presidents

John Hargrave, President, East Central University, Ada, Oklahoma
Don Betz, President, Northeastern State University, Tahlequah, Oklahoma

Janet Cunningham, President, Northwestern Oklahoma State University, Alva, Oklahoma

Larry Minks, President, Southeastern Oklahoma State University, Durant, Oklahoma

Tom Fagan, Vice President for Administration and Finance, for Randy Beutler, President, Southwestern Oklahoma State University, Weatherford, Oklahoma

Roger Webb, President, University of Central Oklahoma, Edmond, Oklahoma

Regional University System of Oklahoma Administrative Staff

Sheridan McCaffree, Executive Director

Charlie Babb, General Counsel

Lauren Eichinger, Executive Assistant

Others in Attendance

Janet Bahr, Associate Vice President for Academic Affairs, Northeastern State University, Tahlequah, Oklahoma

Laura Boren, Dean of Student Affairs, Northeastern State University, Tahlequah, Oklahoma

Melanie Gilbertson, Project Engineer at Nabholz Construction, Tulsa, Oklahoma

Ken Gray, Apple Senior Systems Engineer for Higher Education, Dallas, Texas

MINUTES FOR JULY 29, 2010

II. CALL TO ORDER AND REGENTS' ROLL CALL

B. INTRODUCTION OF GUESTS

Others in Attendance (continued)

Pete Henshaw, University Photographer, Northeastern State University, Tahlequah, Oklahoma

Alex Khramor, Network Specialist, Northeastern State University, Tahlequah, Oklahoma

Mark Kinders, Vice President for University Relations, Northeastern State University, Tahlequah, Oklahoma

David Koehn, Vice President for Administration and Finance, Northeastern State University, Tahlequah, Oklahoma

Stephanie Miller, Help Desk Manager, Northeastern State University, Tahlequah, Oklahoma

David Pecha, Vice President for Administration, Northwestern Oklahoma State University, Alva, Oklahoma

Sharon Robinson, Vice President for Student Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

Kimbra Scott, Special Assistant to the Vice President for University Relations, Northeastern State University, Broken Arrow, Oklahoma

Jamie Stocks, Coordinator of Microcomputing Services, Northeastern State University, Tahlequah, Oklahoma

Kevin Taylor, Assistant Director of NSU Computing Center, Northeastern State University, Tahlequah, Oklahoma

Steve Turner, Vice President for Administration and Finance, East Central University, Ada, Oklahoma

Ross Walkup, Vice President for Business Affairs, Southeastern Oklahoma State University, Durant, Oklahoma

III. R. #2 CONSENT DOCKET

Regent Howard made the motion, seconded by Regent Mitchel, to approve the following items on the consent docket:

A. MINUTES OF PREVIOUS MEETING

Approval of Minutes of Regular Meeting, June 17, 2010.

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III. CONSENT DOCKET (continued)

B. ACADEMIC AFFAIRS COMMITTEE – Chair Terry Matlock (Attachment A, Pages 24-41)

1. Southwestern Oklahoma State University (Pages 24-26)

Accreditation Council for Occupational Therapy

Action taken by the Accreditation Council for Occupational Therapy Education relative to the accreditation of our occupational therapy assistant program that is offered at SWOSU.

2. Northwestern Oklahoma State University (Pages 27-29)

Program Suspension

Program Suspension for the Speech and Theatre Education option of the Bachelor of Arts in Speech and Theatre.

3. Northeastern State University (Pages 30-40)

Informational Item – Completed Program Reviews

Bachelor of Science in Health Care Administration (004)

Bachelor of Science in Chemistry (014)

Bachelor of Arts in American Indian Studies (047)

Bachelor of Science in Environmental Health and Safety (076)

Bachelor of Technology (133)

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

IV. INFORMATIONAL PRESENTATION

iPad Demonstration – Ken Gray, Apple Senior Systems Engineer for Higher Education – Dallas, TX

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V. REPORT OF RUSO COMMITTEE PROCEEDINGS

A. R. #3 ACADEMIC AFFAIRS COMMITTEE REPORT

– Chair Terry Matlock

Report of the Academic Affairs Committee, Wednesday, July 28, 2010, 2:00 p.m., Gordon Conference Room, Building A, 3rd Floor, Northeastern State University, Broken Arrow, Oklahoma.

Regent Matlock reported that UCO had withdrawn the following request and therefore, the Academic Affairs Committee had no report.

University of Central Oklahoma (Attachment A, Page 41)

Community Strategies Contract

Approval to execute a contract with Community Strategies, a nonprofit organization, to sponsor a charter school to begin operations in fall 2010. The charter school provides highly individualized instruction by combining online curriculum with face-to-face teacher interaction with students in grades k-12.

B. R. #4 BUILDING COMMITTEE REPORT

– Regent Joe Anna Hibler

Report of the Building Committee, Wednesday, July 28, 2010, 3:00 p.m., Gordon Conference Room, Building A, 3rd Floor, Northeastern State University, Broken Arrow, Oklahoma.

(Attachment B, Pages 42-48)

Regent Hibler made the motion, seconded by Regent Mitchel, to approve the following items as presented by the Building Committee:

1. Northeastern State University (Page 42)

Project # 4850063 - Residence Halls Renovation & Repair

Request approval of an increase in the amount of \$250,000, now making the project total \$1,250,000. This increase will allow NSU to address electrical and roofing repairs as well as prepare housing for an additional 80 rooms for the Fall semester. The project will be funded with an existing \$5.50 per credit hour student infrastructure fee.

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

B. BUILDING COMMITTEE REPORT (continued)

2. Southeastern Oklahoma State University (Page 43)

Bid and Award Contract

Request approval to bid and award a contract for Phase I of the Campus Master Plan Pedestrian/Bicycle East Corridor on the Durant Campus for an amount not to exceed \$500,000. This project is contingent upon receiving a grant award from the Oklahoma Department of Transportation (ODOT) Enhancement Program in the amount of \$400,000 (80%). The balance of \$100,000 (20%) will be a cash match by the university. Resolution from governing board is required as part of the grant application process. Funding: E&G II Fund 430 and Section Thirteen Fund 600. Project No. 660-0805.

3. Northwestern Oklahoma State University (Page 44)

a. **Project #505-0034 - Fine Arts Roof**

Request ratification of emergency approval granted on June 15, 2010, to bid and award the replacement of the roof on the Fine Arts Building on the Alva Campus. Estimated cost for the project should not exceed \$75,000 and will be funded with New College Fund 650.

b. **Rodeo Team- Land Lease**

Request delegation of authority to the President to negotiate and sign a lease with the Alva Airport Authority/City of Alva, subject to General Counsel's review, for 23 acres of land located next to the Woods County Fairgrounds in Alva, Oklahoma, to be used as a practice and training facility for the Northwestern Rodeo Team.

4. Southwestern Oklahoma State University (Pages 45-46)

a. **Rodeo Arena Leasehold Improvements,
Project #6650043**

Request approval to expend an amount not to exceed \$50,000 in conjunction with the City of Weatherford to improve and expand the community rodeo arena. The arena is owned by the City, leased by SWOSU and used by the SWOSU rodeo team. This joint project will allow SWOSU to expand our fundraising efforts and add community events to the arena all of which will promote

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V. REPORT OF RUSO COMMITTEE PROCEEDINGS

4. Southwestern Oklahoma State University

a. **Rodeo Arena Leasehold Improvements, Project #6650043** (continued)

SWOSU. The use arrangement with the City benefits SWOSU in that the institution does not have to expend funds to construct our own facility. The City will be contributing approximately 80 percent of the project costs and SWOSU's portion will be approximately 20 percent. We will develop and have the Board legal counsel approve the appropriate legal agreements prior to expending these funds.

b. **Engineering Technology, Project #6650054**

We request approval of the following change order for this project (see attached change order form):

Loomis Construction – Change Order Number 3 – increase in the amount of \$42,500 to remove and replace the north driveway, sidewalks and ADA access, as well as, improve site drainage and modify the Campbell parking lot as required by this project.

5. East Central University (Page 47)

a. **Ratification of Emergency Approval: Horace Mann Fan Coils (230-0042)**

Request ratification of emergency approval granted by Chair Connie Reilly and Building Committee Chair Harold Jackson June 25, 2010 to purchase an additional 58 fan coil units. The units were purchased under the contract with the lowest responsible bid from Johnson Controls Inc., Tulsa, Oklahoma. The cost of the additional units is \$130,000 and is funded with \$81,517 from a grant and approximately \$50,000 in Section 13 funds.

b. **Faust Hall Auditorium Renovation (230-0043)**

Request approval to bid and award the contract to the lowest responsible bidder for the purpose of renovating Faust Hall Auditorium (room 136). The amount will not exceed \$47,000. Funding for the project comes from the Native Voices grant.

V. REPORT OF RUSO COMMITTEE PROCEEDINGS

B. BUILDING COMMITTEE REPORT (continued)

6. University of Central Oklahoma (Page 48)

Transportation and Parking

Transportation and Parking use of funds requested as per: University Center and Parking Revenue Refunding Bonds Series 2003, Dated July 8, 2003 Bond Resolution of Board of Regents of Oklahoma Colleges, Flow of Funds, Section 8 (c) which states:

“After the required transfers have been made to the Bond Fund from the Revenue Fund, all surplus monies in the Revenue Fund shall be available for use by the Board at the University of Central Oklahoma campus for any lawful purpose, at the discretion of the Board of Regents. Surplus monies as used above shall mean that amount of monies remaining in the Revenue Fund each May 15 and November 15 after the payments required in (b) above have been made.”

UCO Transportation and Parking services are experiencing surplus revenues above those needed to retire the debt on the above bond. A combination of credit hour production growth and new levels of parking decal sales since 1993 have created a healthy annual surplus in addition to a full year’s bond payment held in advance.

We seek permission of the Board to use surplus revenues as permitted by the bond document above within the office of Transportation and Parking.

The prior review and approval of the RUSO General Counsel is required.

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

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VI. PRESIDENTS' RECOMMENDATIONS

A. R. #5 UNIVERSITY OF CENTRAL OKLAHOMA

(Attachment C, Pages 49-59)

Regent Howard made the motion, seconded by Regent Hibler, to approve the President's Recommendations for the University of Central Oklahoma as presented by President Roger Webb.

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

President Webb reported that UCO anticipates giving notice to exit the Lone Star Conference by August 1, 2010 and plans to join the Mid-America Intercollegiate Athletics Association.

Regent Garrett congratulated UCO alumni Kendra Sue Roulet for being one of 12 finalists for Oklahoma Teacher of the Year.

Regent Ogden recognized UCO for their involvement in opening ceremonies held July 10, 2010 for the U.S. Paralympic Team.

President Webb announced that The National Association of College and University Business Officers (NACUBO) honored UCO with its 2010 Innovation Award and that The Chronicle of Higher Education's named UCO one of the "2010 Great Colleges to Work For".

Regent Mitchel commented on the positive effect that UCO makes in the State of Oklahoma and Regent Howard commented on Edmond being ranked number 35 of 100 Best Places to Live in 2010 by Money Magazine.

B. R. #6 SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

(Attachment D, Pages 60-63)

Regent Hibler made the motion, seconded by Regent Matlock, to approve the President's Recommendations for Southeastern Oklahoma State University as presented by President Larry Minks.

VI. PRESIDENTS' RECOMMENDATIONS

B. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY (continued)

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

Regent Garrett congratulated SOSU alumni Karen Watson Lewis for being one of 12 finalists for Oklahoma Teacher of the Year.

Regent Howard gave accolades to Southeastern on their grants received.

President Minks announced the accreditation of Southeastern's aviation program by Aviation Accreditation Board International (AABI). He also reported that on July 13, 2010 ECU, SWOSU, and SOSU announced their intent to apply to the NCAA to create a conference with six other institutions in Arkansas.

President Minks reported that Southeastern received high marks from "Diverse Issues in Higher Education" magazine and has been ranked 7th in the nation in Native American graduates.

C. R. #7 EAST CENTRAL UNIVERSITY
(Attachment E, Pages 64-69)

Regent Howard made the motion, seconded by Regent Hibler, to approve the President's Recommendations for the East Central University as presented by President John Hargrave.

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

Regent Hibler inquired about the ECU's grant from Teaching American History: Beyond Textbooks, Beyond Lectures, Beyond Expectations.

Regent Garrett congratulated ECU alumni Elizabeth Smith and Brandi Dickson for being finalists for Oklahoma Teacher of the Year.

MINUTES FOR JULY 29, 2010

VI. PRESIDENTS' RECOMMENDATIONS

C. EAST CENTRAL UNIVERSITY (continued)

Regent Reilly congratulated ECU for the new William C. Thrash Television Studio.

President Hargrave discussed President Betz's comments regarding the regional universities educating the most number of students and teachers in Oklahoma and invited everyone to his inauguration set for November 19, 2010. Further, President Hargrave commented on the scholarship from the Folds of Honor Foundation which go to children and spouses of military servicemen and women who were killed or disabled while serving their country. Finally, President Hargrave commented on the creation of the Athletic Conference previously discussed by President Minks. He stated that the ECU coaches, athletes, fans, and the Ada community are in support of the change in conferences and they look forward to where they are headed.

D. R. #8 SOUTHWESTERN OKLAHOMA STATE UNIVERSITY (Attachment F, Pages 70-80)

Regent Matlock made the motion, seconded by Regent Hibler, to approve the President's Recommendations for the Southwestern Oklahoma State University as presented by Vice President Tom Fagan for President Randy Beutler.

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

Regent Reilly reported that President Beutler was attending the AASCU New Presidents' Academy in Stowe, Vermont.

Regent Hibler recognized the retirees for their service to SWOSU and acknowledged Dr. Ken Rose's dedication to SWOSU's Outdoor Adventure Programs.

Regent Howard inquired about SWOSU's grants.

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VI. PRESIDENTS' RECOMMENDATIONS (continued)

E. R. #9 NORTHWESTERN OKLAHOMA STATE UNIVERSITY

(Attachment G, Pages 81-86)

Regent Hibler made the motion, seconded by Regent Mitchel, to approve the President's Recommendations for the Northwestern Oklahoma State University as presented by President Janet Cunningham.

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

Regent Hibler commended NWOSU on grants.

Regent Garrett congratulated President Cunningham for being a recipient of the "50 Making a Difference" award for the state of Oklahoma by *The Journal Record*.

Regent Hibler inquired about the book rental program that NWOSU offers.

President Cunningham announced that Northwestern's University Chorale received third place of the American Prize competition and that the incoming President's Leadership Class will travel to Boston, MA. She also reported that NWOSU has started the strategic planning for accreditation visits in the future and plans for Northwestern's athletic conference. Regent Gordon inquired about Northwestern's effort to produce more bilingual teachers and preparation of outreach programs.

F. R. #10 NORTHEASTERN STATE UNIVERSITY

(Attachment H, Pages 87-114)

Regent Howard made the motion, seconded by Regent Mitchel, to approve the President's Recommendations for the Northeastern State University as presented by President Don Betz.

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

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VI. PRESIDENTS' RECOMMENDATIONS

F. NORTHEASTERN STATE UNIVERSITY (continued)

Regent Garrett congratulated NSU alumni Lynette Miller, Leesa Dickson, and Carol Hunsperger for being finalists for Oklahoma Teacher of the Year.

President Betz introduced Dr. Christee Jenlink and thanked her for her work at the NSU Broken Arrow campus.

VII. PRESIDENTS' COUNCIL REPORT – President Don Betz

President Betz reported that the presidents will provide current information to the Board during the next legislative session which will address how the Board can help RUSO achieve our common legislative goals.

He also reported that the Small Business Development Centers were collaborating on common interests as they are experiencing a downturn in federal funding.

President Betz announced that President Janet Cunningham is the new Chair of the statewide Presidents' Council.

VIII. NSU HIGHLIGHTS

President Betz reported on NSU's year in review.

IX. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree (Attachment I, Page 115-133)

Executive Director McCaffree submitted a report detailing the costs of the completed Administrative Office renovation, distributed the 4th Quarter FTE and Travel Reports, and announced a change to the university break schedule in the Regents' Handbook.

X. CHAIR'S REPORT – Regent Connie Reilly

Regent Reilly thanked Regent Gordon for her service as Chair and thanked the Board for their productivity at the Retreat.

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X. CHAIR'S REPORT (continued)

R. #11 AD-HOC COMMITTEE

Regent Matlock made the motion, seconded by Regent Garrett, to form an Ad-Hoc Committee to create a presidential evaluation process.

Voting for the motion: Regents Hibler, Gordon, Reilly, Matlock, Ogden, and Garrett

Voting against the motion: Regents Howard and Mitchel

Regent Reilly appointed the following regents to the Committee: Regents Hibler, Ogden, Mitchel, and Reilly.

XI. REGENTS' COMMENTS AND ANNOUNCEMENTS

Regent Garrett thanked the members of the Academic Affairs Committee for their engagement regarding UCO's request to sponsor a charter school. Regent Ogden requested that the regents be informed when an application for sponsorship is made.

XII. NEW BUSINESS

No new business.

XIII. R. #12 EXECUTIVE SESSION

Regent Hibler made the motion, seconded by Regent Gordon, to convene in Executive Session pursuant to 25 O. S. §307 (B) (1) to discuss the evaluation of the SOSU President including the six month review.

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None

XIV. RECONVENE IN PUBLIC SESSION

No action was taken.

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XV. R. #13 ADJOURNMENT

At 12:45 p.m., Regent Hibler made the motion, seconded by Regent Howard, to adjourn the meeting.

Voting for the motion: Regents Howard, Hibler, Gordon, Reilly, Mitchel, Matlock, Ogden, and Garrett

Voting against the motion: None